

Meeting agenda May 12, 2020, 1035-1153 via zoom

Situation	background	action item
<p>Education</p> <p>1. update on Spring webinar: -Erin Wieruszewski, Mayo Clinic PharmD will speak, on 5/14/20 at 1pm, topic anticoagulant reversal.</p>	<p>Erin W re: confirmation 5/14, 1pm. Stop the Bleed: An Update on Emergent Anticoagulation Reversal</p>	<p>Yay, 8 attendees! Went well.</p>
<p>2. Jason Kirkness Fisher &amp; Paykel has reached out to Nneka and has offered to do an event similar to 2019 w/ Professor Hill of Tufts University, chief of Pulm/CC/Sleep. He'll be giving grand rounds (?location) on 10/7 and Jason proposed having an evening event either on 10/7 or an adjacent day (10/6 or 10/8).</p>	<p>Erin &amp; Deanna have worked w/ Jason previously. He did lions share of work for event in 2019, minimal work on our part. It was an easy win. I vote to go for it. Same location works for me, chapter could contribute funds this year.</p>	<ol style="list-style-type: none"> <li>1. Erin emailed Jason on 5/14/20 re: location, ?WI or ND site &amp; ability to contribute funds</li> <li>2. t/c repeat event at surly</li> <li>3. once details secured, will need to distribute flyer (Jason made it previously) and email members</li> </ol>
<p>4. Patricia Spoon had reached out to Deanna re: providing a CME event via an educational grant from Merck, so it's non-biased, are able to provide CME, CPE and CNE credit. presentation is complimentary, and we can cover the speaker's honorarium, travel (if necessary) and can also provide a <b>stipend of up to \$5,500</b> to cover any associated meeting costs (meeting management, venue, F&amp;B, AV, etc.). She was reaching out to regarding a series of presentations to schedule with <b>SCCM Chapters</b>. In this activity, our</p>	<ol style="list-style-type: none"> <li>1. Is there a catch? (Sounds too free in a time of economic downturn/instability).</li> <li>2. If none, sounds like any easy win</li> </ol>	<ol style="list-style-type: none"> <li>1. Deanna reached out via email 5/12/20</li> <li>2. If we agree to this, same needs as above re: disseminating info</li> <li>3. May be worthwhile to check w/ SCCM about the legitimacy of this</li> </ol>

<p>expert faculty presenter will provide practical guidance on how to effectively integrate the latest evidence and expert recommendations into clinical practice, and also provide participating clinicians with the necessary tools to optimize the care of patients with HAP and VAP.</p> <p>5. <b>Presentation Title:</b> Improving the Diagnosis, Treatment, and Outcomes of Patients With HAP and VAP: A Critical Look at Current Guidelines and New Treatment Options</p> <p>6. <b>Course Director:</b></p> <p>7. Andrew F. Shorr, MD, MPH, FACP, FCCP</p> <p>8. MedStar Washington Hospital Center</p> <p>9. Georgetown University</p> <p>10. Washington, DC</p> <p>Topic was developed by Dr. <a href="#">Shorr</a>, (speaker) but if you would like for us to send you additional speaker options we can</p>		
<p>1. First newsletter went out!!! Erin got the bulk of the content done, Deanna did the fancy layout, Nneka got it distributed! Virtual High five for some awesome team work!!!</p>	<p>This has resulted in at least 1-2 new members of leadership team.</p>	<p>We'll aim for Quarterly Future topics include -covid fatigue -webinar success story</p>
<p>Webinar schedule</p>		<p>June/July: Dr. William Wagner invited via email 5/14/20 re: OB topic</p> <p>t/c Dr. Salma Shaker could</p>

		<p>also give an OB/CC topic talk perhaps if he declines</p> <p>August Nneka:</p>
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<p>2. CME: Deanna has contact info for subcontracting organization used by Fisher &amp; Paykel.</p>		<p>Deanna any updates?</p>
<p><b>Finances:</b></p> <p>1. accountant utilized to assist w/ filing taxes.</p>	<p>Unanimously approved by Nneka &amp; Erin &amp; Deanna to offload Deanna, assist w/ numerous complexities.</p>	<p>1. Charles Ojielo unanimously voted in as treasurer</p> <p>2. Erin emailed job description, officer contact info, email access/pw 5/14/20</p> <p>1. submission completed?</p> <p>2. any refunds or taxes owed</p> <p>3. Need to keep for 7-10 years.</p>
<p>2. re: Wells Fargo account, -</p>	<p>1. prior treasurer has been removed as a signer,</p> <p>2. Erin has been added as a signer/ card holder. Card received, Erin promises not to use her card for anything other than chapter expenses.</p>	<p>1. still no card for Nneka, can follow up with guy @ WF near Riverside &amp; 25th</p>
<p><b>Membership/Volunteerism</b></p> <p>1. Adam Hohman <a href="mailto:adam.hohman@ndsu.edu">adam.hohman@ndsu.edu</a> has volunteered to be the North Dakota representative board member,</p>	<p>1. s/p informed of job description by Erin: The role would involve being available for some conference calls, advocate for the needs of your state's members, help facilitate educational events in your state and assist with recruiting new chapter</p>	<p>1. When should we try to meet w/ new folks? Let's try to get something on the calendar</p>

	members. I've sent him a welcome email and we'll be in touch at a later date w/ potential date for phone board meeting	
2. Erin should send the same role description to Dr. William Wagner as well. He is MN representative	MN representative	<ol style="list-style-type: none"> <li>1. Emailed job description on 5/14/20</li> <li>2. Does anyone know anyone in WI or IA to be state reps there?</li> </ol>
3. any updates on membership drive?		No as per Nneka
4. any updates on logo drive?		No as per Nneka. Readdress in next newsletter
5. Treasurer volunteer details		1. See above
<b>Society level info</b>  <b>Other info?</b>	Annual report and congress meeting minutes were submitted to the society on time	Anything new from society?