

## **CVSCCM Retreat Minutes**

Meeting date: 1/9/20

Meeting Call to Order@ 04:32PM

Roll Call: Carrie Griffiths, Todd Borchers, Audis Bethea, Kwame Boateng, Kristie Hertel, Amy Alger, Bryan Collier, Chris Hogan, Lesly Jurado, Sameer Kamath, Ben Moses, Ankit Sakhuja

### **Treasurer updates**

1. Healthy bank account - >\$58,000
2. Outreach only committee to use funds
3. RFF (request for funds form)-will be sent out for review and approval by email
4. No outstanding checks @ this time
5. Funding through the research committee would be a separate form; research committee could ask for more funding through common form
  - a. common form will be able to be used for individual purposes (funding for travel) as well as committee level request for funding

### **Chapter Alliance**

1. No updates; Sunday morning meeting and business meeting Sunday afternoon @ congress

### **Committees Updates**

#### Membership

1. Information concerning 2/16 Chapter social gathering to be sent out
2. Communication will go out through all SCCM social media platforms; will be accompanied by business meeting information

#### Education

##### Education/Symposium

1. Hotels identified and confirmed; topics identified and speakers (not all confirmed-look to finalize this month)
2. Start planning for the next three years of symposiums
3. Sonia identified co-chair (Amanda Waters from Wake Med)
4. Roanoke to be a potential as a site for hosting the symposium in the next couple of years
5. Call for abstract date(s) to be determined
6. Lesley preparing something to send out for abstracts in the coming weeks; will be posted on website

#### Mentorship

1. Ellen working to get forms created for mentor/mentee program; finalizing these forms

2. Looking for a new chair for this committee
3. Many committee chairs transitioning out so will need liaisons to make sure that co-chairs have been identified for these committees

#### Research

1. A few multi-center studies being planned developed
2. Folks interested in joining and/or participating in multicenter research contact George

#### Outreach

1. Rwanda trip-trip went well; some of the providers from rural areas were not able to make it; considering going to the rural areas in the future vs. having the providers come to the more urbanized areas'
2. 14 or 15 instructors trained for the provision of FCCS in Rwanda
3. Question concerning follow up assessment to evaluate knowledge retention for the learners for the first trip in November 2018
  - a. Unable to locate everyone that was trained before for follow-up assessments
  - b. 18 folks took post-test again prior to going through the training course (14 folks did well on the test)—looking to develop research around attendee retention of knowledge
4. Trip coming up @ the end of March to Israel; one course in Palenstine region and another in Jerusalem; 12 folks are planning to go thus far

#### **Nominations**

1. 2 vacant positions for BOD; another position opening up when Suresh steps down
2. Audis will continue term as Secretary; no changes from the executive level
3. Will need to vote for Carrie to serve another year as the President – Carrie would like to stay for another year

#### **Discovery in Critical Care Medicine**

##### Diversity

1. Will be training folks @ Congress as facilitators of StOp-the-Bleed
2. Encourage folks to attend in case we start offering this training through our Outreach endeavors

##### Advancement

1. Website development; Carrie has identified individual to help with the development
2. 2 other regional chapters have a website– Texas and Southwestern Chapter
3. Will reach out to Dominica to have the website accessible through the SCCM Chapter website

##### Recognition

1. several chapter members receiving FCCM
2. Chapter challenge; unsure if our Chapter will be recognized
3. Chapter will receive approximately \$300 Advancement

##### Empowerment

#### **Congress**

1. Business Meeting at SCCM Congress – Sunday, February 16, 2020 From 3:15-4:15 PM; Hyatt – Discovery 47

2. Networking Event to follow – TBD; looking like it will be from 5-6PM on Sunday; email to be sent out

**Other Matters/Closing Remarks**

1. Liaisons please reach out to chapter chairs to make sure they are aware of website and have information concerning committees to post to website