Mentorship Committee

Chair: Ellen M. Harvey

Board Liaison: Suresh Mitu Agarwal

February 22, 2019; 10AM-1035AM, by phone

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| Topic | Discussion | Follow-up |
| BOD priorities for the Committee | * Priority to support FCCM applications * Market to Chpt to encourage those considering FCCM submission next year to contact the Mentorship Committee early * Two FCCM applications reviewed this month | * Ellen will reach out to the Communication committee for marketing plan – **target Fall Newsletter** |
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| Meetings | * By phone quarterly * Work of the committee will likely be busiest prior to FCCM application deadline | * Ellen will schedule and communicate these to the committee members * Next quarterly conference call May 2019 – **delay to summer secondary to chair FMLA** |
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| Committee membership | * Initially seek FCCMs * Mark Hamill has agreed * Add additional disciplines * As of June 2018, Carolinas/WVA/VA FCCM totals (several are not CVCSCCM Members):   + 6 RNs   + 23 MDs   + 6 PharmDs | * Ellen will reach out to CVCSCCM FCCMs for volunteers * Ellen will ask the Membership Committee for an updated Membership roster – **Now available on line at SCCM** * Ellen will update the FCCM Carolinas/Virginia roster |
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| Mentor request guidelines | * Request by email to Ellen Committee Chair | * Include in chapter communications |

Minutes submitted by

Ellen M. Harvey DNP. RN, CCRN, ACNS-BC, TCRN, FCCM

Chair Mentorship Committee

CVCSCCM

February 22, 2019