**Choosing Wisely KEG Position Descriptions**

**Communications/Public Relations Chair:**

The chair will be responsible for disseminating information and education to our members and members of other KEG’s SCCM sections, groups, or committees. The chair will also be responsible for directing all the marketing and public relations of the group including establishing a social media presence.

**Secretary:**

The secretary is responsible for putting together meeting agendas, taking minutes during meetings, keeping a record of meetings and pertinent documents, and sending out any correspondences as requested by KEG chair.

**Laboratory Sub-committee Chair:**

The laboratory chair will be responsible for supporting all of the ideas, projects, strategic proposals, and activities of the members of this sub-committee with a focus on laboratory themed activities.

**Medication Sub-committee Chair:**

The medication chair will be responsible for supporting all of the ideas, projects, strategic proposals, and activities of the members of this sub-committee with a focus on medication themed activities.

**Radiology Sub-committee Chair:**

The radiology chair will be responsible for supporting all of the ideas, projects, strategic proposals, and activities of the members of this sub-committee with a focus on radiology themed activities.