

CVCSCCM Board of Directors Meeting Minutes

Meeting date: 9/12/19

Meeting Call to Order: 16:36

Rolling call:	Carrie Griffiths	Todd Borchers	Kristie Hertel
	Audis Bethea	Chris Hogan	Cherry Strickland
	Lesly Jurado	Liz Acquista	

Excused: George Kasotakis, Ankit Sakhuja, Sameer Kamath, Kwame Boateng

Minutes: Approved

Treasurer updates

1. Current chapter budget is \$59,900
2. A few (2) outstanding checks remain uncashed/deposited
3. Only 2 committees have accessed budgeted funds for 2019 (Education and Membership); suggestion made to consider revisiting fund allocation for 2020 budget
4. Items for follow up:
 - a. Contact individuals with uncashed/deposited checks to determine status

Chapter Alliance

- a. Chapter Challenge Fund Raiser
 - i. Fund raising for FCCS course scholarships
 - ii. 20% of funds raised comes back to the chapter for funds raised through the end of the year
 - iii. Chapter competition – Awards available for each chapter (and individuals as well) based on volume of raised funds during chapter's designated month
 1. Chapter's designated month starts on 9/15 – 10/15
 - iv. Chapter leadership requests that all board members be active in this endeavor
 - v. Donations open to anyone (family members, colleagues, etc.)
 - vi. This activity should complement what the chapter is already doing through the outreach, mentorship committee, etc
- b. Outreach committee is currently taking donations for next trip to Rwanda

Committee Updates

1. Communication committee
 - a. Journal club
 - i. Next journal club scheduled for October 23rd
 - ii. Fall newsletter will feature the mentorship committee
 - iii. Critical Connections will have a blurb about the chapter

- iv. Efforts are ongoing to develop and launch a chapter website through Google; link to Chapter's website will be housed on Chapter's web page within national's website
 - 1. Goal is to have website developed by 2020 Congress
 - v. Chapter has approximately 180 members on Facebook and 129 Twitter followers
 - vi. Request made to retweet or like and repost items that are pertinent to the Chapter in order to enhance visibility
- 2. Membership committee
 - a. Still in need of a liaison for this committee
 - b. Consideration for combining the communication and membership committees again
 - c. Information concerning due renewal and lapse of memberships is not being communicated from national as frequently
 - d. Over 300 members; now working to maintain efforts to send new members welcome packets
 - e. Items for follow up
 - i. How does notification from national concerning new members work?
- 3. Education committee/Symposium
 - a. 2020 Symposium in Ashville, NC
 - i. Location for symposium identified and contract signed
 - ii. Finalizing details for lodging options at 2 hotels
 - iii. Budget discussed - Sonia to reach out to treasurer for budget guidance
 - iv. Honorariums discussed
 - v. Topics for pharmacology and symposium topics include:
 - 1. ARDS, sepsis, ketamine, Dogma vs. Data driven in CC practice, ultrasound guided hemodynamic monitoring, emergent airways
 - vi. Working to identify speakers
 - vii. Key note speaker to be determined; potentially will be incoming national SCCM president
 - viii. Based on Symposium feedback will decrease duration of breaks in order to increase time for presentations
 - ix. Format will be similar with breakout sessions in the afternoon
 - x. Thursday evening networking session being discussed
- 4. Mentorship committee
 - a. 1 application for FCCM received for 2021
 - b. Chair is working to develop a mentorship program; more details on this in the future
 - c. 5 members have been identified who are receiving FCCM; mentorship committee was involved in some of their applications
- 5. Nomination(s)
 - a. No updates
- 6. Research
 - a. Transition of chairs being finalized

- b. New chair will be George Kasotakis
 - c. Manuscript for Burnout study submitted for review
 - d. Abstract for Rwanda outreach endeavor accepted at World Congress of Intensive Care
 - e. Step (phase) 2 of SWAT study nearing completion
- 7. Outreach
 - a. Second Rwanda trip
 - i. Ongoing activities/events in Africa have delayed finalizing details, however, trip is still planned
 - ii. \$300 currently raised via Go Fund Me page
 - iii. Identifying who will be participating in the trip
 - b. Offerings for FCCS training being considered/discussed for after 2020 Symposium in Asheville
 - c. Stop the Bleed Campaign offerings being considered as well; evaluating how to incorporate these offerings

Discovery in Critical Care Medicine

Diversity

Advancement

- 1. Membership engagement
 - a. Would like to entertain suggestions/recommendations for mechanisms through which we can facilitate growing the chapter

Recognition

Empowerment

Leadership Retreat

- 1. November date set and will be held at Gravy in Raleigh, NC
- 2. RSVPs to be sent out by Cherry
- 3. Committee chairs invited to attend the retreat
- 4. Zoom meeting links will be accessible for individuals unable to travel to Raleigh

Other Matters/Closing Remarks – Audis has accepted a position outside of the region. Following collaboration with national it has been determined that he will remain in Chapter through the completion of term as Secretary.