**2019 SCCM Northeast Chapter Meeting Minutes**

**Date:** 3.26.19, 11:00 am

**Location:** Teleconference

**Attendance:**

James Lunn, PA-C, FCCM – Chair/President

Peter Sandor, PA-C, FCCM – Member at Large, Saint Francis Hospital

Scott May, PharmD – President Elect

Lori Calavan, PA-C – Secretary/Treasurer

1. **11:05am - Meeting called to order by Chair/President James Lunn, PA-C, FCCM**
2. **Congratulations to newly elected officers:** 
   1. President - James Lunn
   2. President Elect – Scott May
   3. Secretary/Treasurer – Lori Calavan
   4. Chairman of Education – Ashish Arora
   5. Members at Large – Peter Sandor, Rafael Barrerra
   6. State Representatives:
      1. Connecticut – Vijay Jayaraman
      2. New York – Craig Hertz
      3. Maine – Jillian Gregory
      4. Vermont – Francis L. Kirk
      5. Rhode Island – Milind Bhagat
      6. Massachusetts – Carl Geahchan
      7. New Hampshire – None

*\* Elections will occur again in 2021 and will likely include letters of intent.*

1. **Business Update**
   1. There have been some challenges and we needed more than just transition of documents:
      1. Chapter has not been in good standing with the State of Connecticut since 2015. Fees have been paid ($250/year) and we now have the letter from the state.
      2. Taxes were not completed. After much time and paperwork by James Lunn, taxes are complete and have been submitted.
      3. Annual budget is complete.
      4. Logo approval is pending.

1. **Fraud**
   1. There have been a few charges drawn on our account, test amounts of ($49.99 X 3), from California. Both the bank and SCCM/Chapter Alliance (Barb) are aware.
   2. New checks have been made.
   3. Close monitoring is in progress.
2. **Chapter By-Laws**
   1. By-laws have not been updated over the past few years. The current By-laws will be reviewed and updated by James Lunn, Scott May and Lori Calavan.
3. **Critical Connections**
   1. Articles should be written approximately 5x/year. We have not submitted our quota.
   2. Next article submission date is April 5, 2019. We have submitted our article already; including chapter updates, scholarship information, enrollment, etc).
   3. Critical Connections is a great way to encourage member support, assist both the community and region and improve our overall presence within SCCM. We plan to take turns writing articles and look for members to volunteer. An email with future deadline dates will follow.
4. **Future Education**
   1. The FCCS course continues to excel. Two additional courses are being held at Saint Francis Hospital this year (May and October). May is filled and the October course is also expected to fill.
   2. Ultrasound course will be held again in September
   3. In conjunction with New England Donor Services (NEDS), a donation after cardiac death (DCD) simulation is in progress. Unsure if there will be a Hartford-area conference this year, or whether this program will be offered in Boston, MA. James Lunn will speak with Heather Harris from NEDS to find out more details. Would be ideal if we had a DCD protocol for the entire region (this could be publishable).
5. **Dinner Educational Lectures**
   1. Dr. Manuel Moutino (Acute Care Surgery, Saint Francis Hospital) has agreed to do a critical care talk. Potential topics include: peritoneal resuscitation vs. REBOA.
   2. Scott May also has potential pharmacy speakers (i.e INDEXA rep).
   3. Would like to sponsor a few lectures/year
   4. Lori Calavan is happy to help arrange dinner lectures
6. **Medical Camp**
   1. Held in Newington, CT on June 1st, 2019
   2. Huge medical presence: bus from HH for mammograms, BMI checks, BP checks, etc.
   3. Anticipate anywhere from 180-250 people
   4. Would like a bigger presence from NE Chapter
   5. James Lunn participates every year (as his brother is the Director)
   6. Camp meeting was last Sunday evening. Brian McGill, Pharmacist from VA in West Haven, has pharmacists, students who would like to be involved (go over meds, etc). Tarak (from SFH Pharmacy) is going to be one of the leaders and he and Brian plan to create a pharmacy initiative. USJ students also need community service/outreach and they may be able to assist here.
7. **Future Meetings**
   1. Possibly change time (evenings vs. mornings)
   2. Expect meetings every 3-4 months. Next meeting June 2019
8. **Meeting adjourned 11:35 AM**